



# kevin guare

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**Hi, I'm Kevin.** I recently completed my Associate of Arts in Graphic Design, and am now looking forward to putting my skills to use in a professional design capacity. I'm particularly interested in further exploring print media and web design applications, and bringing strong concepts and problem-solving skills to a variety of projects.

## Skills

### STRENGTHS:

PHOTOSHOP, ILLUSTRATOR, INDESIGN  
CONCEPT DEVELOPMENT  
ICON DEVELOPMENT

### FAMILIAR WITH:

DREAMWEAVER, ACROBAT  
PRINT PRODUCTION  
VARIOUS ILLUSTRATIVE MEDIA

### STRONG OVERALL COMPUTER LITERACY

GOOD ORGANIZATIONAL SKILLS

PROVEN ABILITY TO FUNCTION IN

FAST-PACED WORK ENVIRONMENT

HIGH ATTENTION TO DETAIL

## Honors

VICE PRESIDENT, ART CLUB, 2009-2010

PHI THETA KAPPA HONOR SOCIETY

WINNER, THREE STUDENT ADDYS, 2010

## Interests

MUSICAL PERFORMANCE

POOL AND BILLIARDS

SKIING

TRIVIA

GAMES (ANY KIND)

## Education

Associate of Arts in Graphic Design  
Madison Area Technical College  
2010

## Experience

### **CAPTEL, INC. | SUPERVISOR | 8/2005 - PRESENT**

- » Manage 20-30 person team in call center environment.
- » Coordinate with other supervisors to maintain operations.
- » Monitor and coach staff to maintain and improve quality.
- » Develop and implement new policies and procedures.
- » Work with upper management to improve workplace and workflow.

### **MCI | 8/2004 - 3/2005**

#### **RELAY OPERATOR**

- » Provided relay services for hearing disabled clients using TTY protocols.
- » Familiarization with deaf culture and communications practices.

### **THE GREEN ROOM | 3/2000 - 8/2004**

#### **FLOOR MANAGER**

- » Functioned in several positions within fast-paced bar setting including, at various points, primary manager, floor manager, assistant manager, bartender, server, and counter attendant.
- » As manager, oversaw nightly operations, supervised and directed staff, interacted directly with customers, staff, and owner, and trained new hires.
- » Led by example to encourage teamwork atmosphere.
- » Regularly undertook extra projects involving design and database work to promote and implement new specials and events.

### **ZACK'S SIDE POCKET | 9/1995 - 2/2000**

#### **MANAGER**

- » Worked closely with owner regarding business decisions.
- » Trained and directed staff.
- » Assisted regularly with promotion and oversight of specials and events.
- » Maintained and expanded customer base

